

EAC Meeting Minutes
March 08, 2023
Zoom

The meeting was called to order at 9:01 a.m. by Chair JoAnn Donovan. Barb Atteln read the opening prayer.

All members were in attendance: Barb Atteln, Connie Diekman, JoAnn Donovan, Nancy English, Joan Falk, Lucy Hahn, Joan Kelly, Ruth Ann Kerr, Susan Lenihan, Barb Stroer, Kathy Tanner, Wendi Valenti and Mary Lee Walter.

Agenda and Consent Agenda: JoAnn Donovan

Joan Falk moved to accept the Agenda and Consent Agenda. Kathy Tanner requested a correction to the Treasurer's Report in the 02/08/2023 EAC Meeting Minutes to: "As of 01/31/23 \$62,481 is available for future awards." Joan Falk amended her motion to approve the Agenda and the Consent Agenda with the exception of the EAC Meeting Minutes for further discussion at a later date. Nancy English seconded the motion. All were in favor. Barb Stroer emailed the corrected EAC minutes after the meeting adjourned.

Annual Meeting – 04/22/23 – Proposed Agenda – Joan Kelly

The discussion covered the suggested order of topics, speakers and time allotments:

Welcome from the FCC Chair, JoAnn Donovan. JoAnn will introduce new FCC members by name. Ideas on how to welcome guests invited by FCC members, attending in person and remotely, were discussed.

Opening Prayer – TBD. Thoughts on who should lead the opening prayer included a newer member or someone with a family tie to the Centennial Celebration.

Address from Fontbonne President, Nancy Blattner. Wendi will ask Dr. Blattner if she is available and, if so, have her choose the subject she would like to cover.

Membership Centennial Campaign – Update on FCC Strategic Plans – Connie Diekman, Lucy Hahn, JoAnn Donovan.

- JoAnn will explain the FCC offer of a one-year fellowship to a woman member of the alumni board.
- Connie and Lucy will share the progress on the four points that have been the FCC's focus on the future/planning ahead. These resulted from the November Strategic Planning Meeting.

Announcement of 16th Cycle of Awards – Mary Lee Walter and TBD.

- Susan Lenihan will not be attending the Annual Meeting.
- Mary Lee will include a summary of the departments that have received awards that will demonstrate the diversity and evenness across the years.
- The campus meeting location will determine audio-visual equipment usage. The logistics of announcements by members of the Awards Committee or other FCC members attending in person were discussed. Wendi will reserve both the Board Room and East Building Room 254

until there is a better estimate of those registering to attend in person. The invitation will be sent with the final meeting location to follow.

Champagne Toast – TBD. In honor of the Centennial Celebration and its nearing completion, a member with a personal connection to a graduate of Fontbonne's first class or one of the founders of the FCC was suggested.

Recognition of Gratitude to Committees/Officers/Members/Members Reflections/Wrap-Up - JoAnn Donovan.

JoAnn will acknowledge the aforementioned. Members will be asked if they would like to share their reflections on being a member of the FCC. One or two members will be asked before this meeting to prepare a brief sharing of their thoughts which has previously led to impromptu/spontaneous participation by other members. This will include the opportunity for Zoom attendees to share their thoughts.

Group Zoom Photo – Wendi is familiar with techniques for taking and combining photos of attendees at hybrid meetings and will decide the preferred method for the campus location meeting room.

Centennial Gala – May 12, 2023

Membership/Communications and Proposed Ad – Lucy Hahn discussed the full-page ad and Joan Falk showed a draft of it. Some editing suggestions included focusing on how to convey the content with fewer words and then how it will look on the page, perhaps with larger print and adjusted spacing. Current media trends favor less is more. Audiences do not want to read lengthy ads. Lucy will work with Joan on the revisions. The deadline for submission is April 3, 2023.

Microphone time for FCC at Gala – Wendi is still looking at ways to find mic time for a brief FCC comment. Having an FCC table as guest exit through the gift shop will require volunteers. Volunteers are also needed to hand out the corsages. Further discussion is postponed until the April 12, 2023 EAC meeting.

Planning Ahead - Membership

The AdHoc committee's first meeting on tiered membership will take place on March 16, 2023. The scope of the committee will be defined. The intention is to complete this work within a few months and bring it to the EAC.

Other Business – Awards Committee

When a request for a project to be postponed is made or a request for an extension to complete a project is made, the steps are not included in the Awards Committee by-laws or procedures. However, the procedures are included in the information and guidelines for project submissions. The request for a deferral or extension must be made in writing to the Awards Committee and are approved at the discretion of the Awards Committee.

The meeting was adjourned at 9:57 a.m.

Officer and Committee Reports

Treasurer's Report: Kathy Tanner

As of 02/28/23 \$66,060 is available for future rewards.

Corresponding Secretary: Ruth Ann Kerr

-I reported on the two new members last month—Juli Niemann and Delhi Jones

-There are no reported dropped members this month.

-I wrote 10 letters to those who renewed this month.

-The total number of members is 78.

Communications Committee: Joan Falk

The FCC Communications Committee has completed a full page ad for the Centennial Gala program booklet (attached) and is working on assembling features and articles for the Spring Newsletter, to be issued in early May. We've reached out to the FBU's new Director of Marketing Grace Elmore (who is understandably swamped right now publicizing multiple Centennial celebration promotions) and hope to meet with her soon.

Archives Committee: Nancy English

Awards Committee: Susan Lenihan and Mary Lee Walter

We've had requests for 2 extensions on last year's funded awards: Jenna Voss (Vocab. for all) and Megan Morton (electronic billing system).

Events Committee: Joan Kelly

Joan had nothing to report for the committee but attached the proposed agenda for the Annual Meeting.

Membership Committee: Lucy Hahn and Connie Diekman

-Current totals: 79. Five lapsed members due to overlap/difficulties with financial or USPS timing, no drops.

-Recruit volunteers to staff the FCC table at the Centennial Gala on May 13, 2023 (before/after). Are there volunteers from the EAC?

-Develop slides for Annual meeting presentation on April 22, 2023.

By-Laws: Barb Atteln

There is no report for this month. I am planning to restart the FCC Manual Update activities when tax day is over.

EAC Liaison Report: Wendi Valenti

Annual Meeting. I am working on the slides for the Annual Meeting. We currently have 20 registered for the Annual Meeting including 7 members in person, 1 guest in person, and 12 members virtually.

Gala: There are still tickets available for the Gala <https://support.fontbonne.edu/centennial-gala>

We also have a table of just FCC members that is about half full, if you are interested in attending and sitting with fellow members – there is room. Counting all FCC members attending we have over 30 members going to the Gala!

Formation Program: There is an exciting opportunity to learn more about the history of Fontbonne, the Catholic intellectual tradition and Catholic social teaching principles, or the history, ministries, and charism of our founders, the Sisters of St. Joseph of Carondelet, sign up for a program that will be offered the mornings of May 22-25 on the Fontbonne campus. Listen to engaging speakers, participate in daily prayer and reflection, and enjoy social time with others interested in learning more about the heritage of the CSJs and the Catholic identity of Fontbonne University.

To give you a better idea – the curriculum of this program is attached. There are a limited number of spaces for this program, and I think that an FCC member of two should participate. It is an in-person event. Let me know if you are interested. (See program curriculum in the email Wendi sent to all of us).

Respectfully submitted by Barbara Stroer, Recording Secretary, on April 11, 2023.