

# FCC Chair Annual Report 2019-2020 by Joan Kelly

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## OFFICERS

Chair: Joan Kelly

Immediate Past Chair: Maggie Fowler

Vice-Chair: JoAnn Donovan

Corresponding Secretary: Barb Attein

Recording Secretary: Nancy English

Treasurer: Paula Bakula

## COMMITTEE CHAIRS

Archives & History: Nancy English

Awards: Susan Lenihan and Mary Lee Walter

Bylaws: Barb Attein

Communications: Joan Falk

Events: Mary Grace

Membership: JoAnn Donovan

FCC Historian: Jane Hassett, CSJ

## ACCOMPLISHMENTS

- 1. Held a FCC Reflection meeting on September 6, 2019 with 15 FCC members to reflect on what we do well and discuss our perception of success in the coming years. Susan Conrad, of BW Leadership Institute, was the facilitator. The following are the three top themes concerning success and possible action items:**

Most important:	Membership
Second Theme:	FCC alignment with the university
Third Theme:	Increased awareness and leadership program

### *Membership:*

- Examine Committee structure. Are there too many? Do they overlap?
- Send all alumnae a copy of the newsletter.
- Do a big friend invite.
- Define a membership and diversity set of goals.
- Define and publicize the sponsorship program.
- Help all of our members to realize they are all really part of the membership committee – each person has a responsibility to help us build our membership.

### *FCC/FBU Alignment:*

- Acquire a copy of the university's strategic plan and then develop a parallel FCC strategic plan.
- Hold a leadership meeting between the FCC and the university.
- Assemble data on the awards and use them as speaking points. What was the resulting impact? How many have been awarded to each department?

*Leadership:*

- Promote out-of-town participation.
    - Promote teleconferencing for all meetings.
    - Have members distribute newsletters to out-of-town classmates who are not members.
    - Stress attendance at EAC meetings via phone.
    - Identify job opportunities for out-of-town members.
  - Current Leaders identify future leaders.
    - Chair/Co-Chair tandem such that when the chair leaves the co-chair takes over.
    - To diminish the work load for committee chairs, encourage a chair and co-chair to take over the leadership role, i.e., share the leadership between two people.
    - Stop recycling leaders and promote new ones.
    - Identify the skills of each member.
  - Encourage young alumnae to become members and leaders, using the fact that many women are seeking non-profit membership and leadership roles to enhance their careers.
  - Reduce number of committees by combining the events and membership committees.
- 2. Progress was made in all themes. FCC/FBU Alignment progressed along with strategic plans and also timing of awards announcement to coordinate with the university calendar. Leadership also made headway, promoting out-of-town participation and current leaders identifying future leaders. Membership has addressed many of the endeavors and continues being creative with informative material to highlight the importance of the FCC to the university.**
- 3. Lastly, due to the pandemic, the FCC enabled the community to go totally virtual with Zoom which helps support all of the three top themes above.**