

BYLAWS COMMITTEE – ANNUAL REPORT – 2020-2021

The Bylaws Committee members currently on record include Nina Bryans, Mil Galvin, Karen Gedera, Jaimette McCulley, Sr. Mary Catherine O’Gorman, Carol Spehr and Jenna Voss, along with Chair Barb Atteln.

There were no formal committee meetings this past fiscal year. The membership will be re-confirmed whenever the committee needs to meet again.

The committee met during the 2018-19 and 2019-20 fiscal years to review and update the FCC Bylaws (last revised September, 2014) and the FCC Policies & Procedures document (last revised February, 2016). Although the proposed updates were completed by the committee, they were not presented to the EAC for approval until early 2020 due to several issues that were in flux and not finalized until that time.

The approval of the amended Bylaws by 2/3 of the FCC membership was completed on September 9, 2020, and made accessible via the online FCC Membership Pages.

The Bylaws Committee is also responsible for the accuracy and currency of the FCC Manual and is coordinated by the Committee Chair. The committee members, however, do not dictate the content. This is provided by the various officers and committee chairs for whom the Manual is intended. A plan for updating the Manual was formulated during the first quarter of 2021 and the sections related to the FCC Officer and Committee Chair positions were sent to those currently holding those positions. Changes and updates are in the process of being solicited and reviewed.

PLANS FOR 2021-2022:

1. Do a final review of the Policies & Procedures document for inclusion in the FCC Manual and via the online FCC Membership Pages. This was never actually completed.
2. Continue work on updating the Officer & Committee Chair portions of the FCC Manual.
3. Create a plan for updating the other remaining sections of the FCC Manual.

CORRESPONDING SECRETARY - ANNUAL REPORT - 2020-2021

The following events were acknowledged:

Renewals – 63

New Members – 9

Get Well – 3

Sympathy – 1

CSJ Prayer Cards – 3

Others (Congratulations, Thinking of You, etc.) – 3