

**EAC Meeting Minutes**  
**September 9, 2020**  
**Zoom**

The meeting was called to order at 9:00 am. Those in attendance were: Barb Atteln, Paula Bakula, Connie Diekman, JoAnn Donovan, Nancy English, Joan Falk, Maggie Fowler, Lucy Hahn, Joan Kelly, Wendi Valenti, and Mary Lee Walter. Before reading the opening prayer, JoAnn again thanked Joan Kelly for her help in JoAnn's transition to Chairperson.

*Minutes:* Nancy English

With a minor amendment the minutes were approved. Joan Falk suggested that Nancy send the minutes out a few days earlier and Maggie suggested that the *Current Available Funds for Awards*, from the Treasurer's Report be included in each month's meeting minutes.

*Treasurer's Report:* Paul Bakula

Paula had provided her report via email and as of August 31, 2020, \$23, 941.00 was available for awards.

*Corresponding Secretary:* Barb Atteln:

In July, Barb had acknowledged five membership renewals and had sent one prayer card. In August, she sent cards to two new members, acknowledged four membership renewals and sent two get-well cards.

*Communications:* Joan Falk

Joan commented that she was finding it harder to do the newsletter without photos of our group in action. In the next newsletter she plans to include a feature article on why, right now, the awards are more important than ever. These awards are filling gaps that the university is currently unable to fill. Mary Lee responded that Susan Lenihan and she had recently finished reading through all of the reports from the previous year's awards; included in the reports was overwhelming gratitude for the monies, even from those who have not yet been able to use the funds due to COVID restrictions. It seems as if these awards are more important than ever, but there is less enthusiasm for them overall due to the cloud that COVID poses over all areas of education. Joan Kelly asked if there was any particular award for an activity that occurred during the summer which could be featured in a Zoom program. In that the campus was closed during the summer months, none of the possibilities had actually taken place.

*Archives:* Nancy English

Nancy had nothing to report.

*Awards Committee:* Mary Lee Walter and Susan Lenihan

Mary Lee announced that their next committee meeting would be 3:00 pm on the day following this meeting, at which time they planned to discuss FCC's part in Fontbonne's Virtual Homecoming. The FCC Zoom presentation for Homecoming is scheduled from noon until 1:30 on Friday, October 2. An introduction to FCC would be included at the beginning and an additional little FCC commercial would be added at the conclusion.

## Minutes from the EAC Meeting, September 9, 2020

### *Bylaws:* Barb Atteln

We are within two votes of having the Bylaws approved. Wendi will send out another email gently reminding the members who originally neglected to vote, to do so immediately. Hopefully, this plea would garner the final two votes. JoAnn suggested that we also remind all of our committee members in our upcoming committee meetings.

### *Policies and Procedures:* Barb Atteln

Barb will send out the *Policies and Procedures Document* for our perusal and we will address it at the next EAC meeting. She has also requested that EAC members access the *FCC Manual* on FCC's Membership pages and look through that as well. We will address that Manual at a later time.

### *Events:* Joan Kelly and Mary Grace

Joan had nothing to report

### *Membership:* Maggie Fowler and Lucy Hahn

Maggie announced that FCC has 72 members at this time. With Wendi's help, she and Lucy are going to keep tabs on upcoming membership renewals in the hope of catching those members whose memberships might otherwise lapse. Maggie and Lucy are working on two long lists of prospects (from the departments of Family and Consumer Sciences, and Communication Disorders and Deaf Education) gathered from the two FCC Zoom events that were held this past summer. Kudos to Connie Diekman, who has contacted many of the people on our *suspects* list by phone, but thanks also goes to many other members of the Membership Committee who have been contacting folks they know from these lists.

Maggie thought we needed a packet we could send to prospective new members. Previously, Wendi has sent folder with a letter from the chair, a copy of the current newsletter, and an application form. Wendi is now working on a piece about the impact of the FCC awards.

The Membership Committee's goals for this year include (1) Recruit three members from out of town, (2) increase the membership to at least 75 members within this next year, and (3) increase our membership to 80 members within the next two years. Wendi mentioned that Fontbonne would be celebrating its centennial in 2023 – might we want to make reaching a membership of 100 members a goal to be reached by that time?

### *FCC Liaison:* Wendi Valenti

Invitations had already been sent via email for the FCC Zoom portion of Fontbonne's Virtual Homecoming, 12:00 – 1:30 pm, October 2, 2020. The link to the presentation is provided within the email. This activity has been added to the FCC Calendar on Google Drive. Wendi announced that in case we did not already know, Maggie Fowler had received the prestigious 2020 Founders Award. Congratulations to Maggie – this is a well-deserved honor.

Discussion turned toward this year's Remembrance Mass, which in previous years has been planned by Susan Lenihan, who has sent personal invitations to FCC members who have suffered deaths in their families during the previous year as well as to families of FCC members who have been lost. All other FCC members are always invited to attend this event and their

deceased family member(s) can be recognized. Perhaps this year FCC could hold a virtual prayer service with Sr. Linda Markway and/or Sr. Barbara Jennings rather than hold the face-to-face Remembrance Mass on All-Souls Day. Music, either live or recorded, could be incorporated into this service.

Wendi has been working on an idea that has not yet been approved. She would like to combine Giving Tuesday with a drive-through event to be held on the campus horseshoe. The idea would be that folks could drive through the horseshoe to make a monetary donation to the university and/or to donate food for Griffin Market. If this idea is approved, Wendi will coordinate with Jamie Daugherty (Griffin Market Director) to not only work out the physical details but to also determine how to best promote it. Out-of-town members can do their part by simply donating money for Giving Tuesday, December 1, 2020; the drive-through event would be promoted for students and locals. Joan Kelly suggested that perhaps goodies could be distributed to those people who participated in the drive-through and that this was something the Events Committee could address.

The meeting was adjourned at 10:07 am.

*Respectively submitted by Nancy English, Recording Secretary.*