

**Minutes from EAC Meeting  
May 13, 2020  
Zoom Meeting**

Joan Kelly called the meeting to order at 9:02 am and then recited the opening prayer. Those in attendance were: Barb Atteln, Paula Bakula, JoAnn Donovan, Nancy English, Joan Falk, Maggie Fowler, Susan Lenihan, Wendi Valenti, and Mary Lee Walter.

*Minutes:* Nancy English  
The minutes were approved.

The necessity for Susan Lenihan to leave this meeting before its scheduled conclusion prompted Joan Kelly to insert the Awards committee report at this point in the meeting.

*Awards:* Susan Lenihan and Mary Lee Walter

Susan and Mary Lee were finalizing a survey to be sent to the membership seeking their opinion of this year's timeline change. Included would be a sincere *thank you* to all of the members who attended the April 18<sup>th</sup> Celebration and the rationale that had motivated the timeline change.

In previous years the Archives committee members had evaluated completed projects (from the preceding year) in terms of impact for Fontbonne and for the community at large. They attempted to keep track of what were considered to be the top five projects in terms of impact to see if they indeed were indeed able to create a cascade of following activity. Due to various reasons, this had not been done in 2019. Joan Kelly asked if there was any value in repeating this activity this year. In that the impact of these projects cannot really be evaluated until several years later, it was decided that this might not be necessary.

It was explained that some of the starting dates for projects that were funded this year, as well as parts of projects funded last year, would have to be postponed due to the coronavirus. Currently it is known that the community kitchen project, the international film festival, and Dr. Paula Scott's final workshop will be delayed.

How first semester classes will be conducted has at this time not been decided. The luncheon, scheduled for the fall, at which grant winners explain their dreams to the FCC membership, is at the moment on hold. Susan explained that if we could put that off until October, we might be able to make that a face-to-face event only, or possibly a mixed face-to-face/Zoom event depending upon the circumstances of the coronavirus at that time.

Mary Lee asked when the final annual committee reports from each committee were due? Joan Kelly responded that these were due at the end of July. Barb Atteln reminded everyone there was a sample format for each report in the FCC Manual.

*Treasurer's Report:* Paula Bakula  
Currently, there is a sum of \$3560 in the FCC account.

*Corresponding secretary:* Barb Atteln

Barb had acknowledged nine membership renewals this past month.

*Communications:* Joan Falk

Kudos to Joan Falk on the publishing of the Spring Newsletter. Joan suggested that she could give graphic assistance to anyone who might be in need of such for enhancing their communications. In the next newsletter Joan would like to include an article on Nancy Blattner; Susan Lenihan, who had served on the committee that helped select Nancy, agreed to write said article.

*Archives:* Nancy English

Nancy had nothing to report.

*Bylaws:* Barb Atteln

There was no change in the status of the bylaws. In that we are currently replacing singleton chairs with co-chairs for some of our committees, Barb explained that a description of how voting should take place in the EAC should be included in the Policies and Procedures Manual. The basic idea is that each committee should get exactly one vote; having co-chairs would not equate to two votes. This Manual is currently online; Barb would like for everyone to review her own responsibilities outlined in the manual in order to find and repair outdated procedures.

*Events:* Mary Grace (Not in attendance)

If we continue meeting remotely, the Events committee will continue to have even fewer responsibilities.

*Membership:* JoAnn Donovan

As of the April membership report, FCC has 72 members; this represents a net loss of one member. JoAnn thinks virtual meetings have been an added boon for this organization; members who would not normally have attended meetings are suddenly feeling included in the organization. She proposed this summer we have two different Zoom meetings that would each introduce a past year's award winner to the FCC membership by allowing the recipient to demonstrate the results of his/her funded projects. Her suggestions were (1) Jamie Daugherty, Chair of the Department of Family and Consumer Sciences, who updated her department's kitchen and established the Fontbonne Griffin Pantry, and (2) Amanda Eaton, assistant professor in the Department of Communications Disorders and Deaf Education, whose project on G.R.A.C.E., Fontbonne's rehabilitation program for adult stroke victims, eventually led to a cruise attended by several students who were able to perform individual and group therapy for participants. It was moved and seconded that we hold two or more of these Zoom presentations over the summer. Proposed dates were at noon on June 18<sup>th</sup> and July 20<sup>th</sup>.

*FCC Liaison:* Wendi Valenti

Wendi reported the campus would remain closed through Memorial Day. She would note the upcoming meetings on the FCC Calendar.

The August planning meeting is scheduled for August 12 at 12:00 pm. It was decided that Nancy Blatter could be included at the October meeting, rather than at any meeting this summer.

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The transition meeting is scheduled for July 15, at 9:00 am. The next EAC meeting is scheduled for June 10, at 9:00 am. Joan will send out the ballot for officers in early June and the voting deadline would be set at the end of June, or by July 4<sup>th</sup>, at the very latest. The committee chairs will need to be in place for the transition meeting scheduled for July 15<sup>th</sup>.

The meeting was adjourned at 10:25 am.

*Respectfully submitted by Nancy English, Recording Secretary*