

## Rank and Tenure Meeting Minutes

April 16th 2021 12:30-2:00pm

In attendance: Sarah Huisman, Mary Abkemeier, Stephenie Paine-Saunders, Deborah Phelps, Mark Douglas, Peggy Ridlen, Adam Weyhaupt

Item	Details	Time	Notes
Welcome		12:30-12:35	
Approval of the Meeting Minutes	Approve Meeting Minutes from 3/19/2021	12:35-12:40	Meeting minutes approved.
Dossier Review for Focused Review	Daffney Felton	12:40-12:45	Discussions for clarification on Daffney Felton
Discussion and Vote on Focused Reviews	Ruth Adikorley Jamie Daugherty Amanda Eaton Daffney Felton	12:45-12:53	Discussion and vote on focused reviews for these candidates: Ruth Adikorley – Jamie Daugherty – Amanda Eaton – Daffney Felton --
Upcoming Topics		12:54- 1:30	Discussion of upcoming topics to be reordered as: 1) Unsolicited Letters 2) Criteria for promotion from assistant to associate and from associate to full. 3) Criteria for Post Tenure Review. Decision to keep current committee in tact through end of 20-21 contract.
Meeting Adjourned		1:30	
Next Meeting May 6, 2021			Begin with Unsolicited Letters 2:00-3:30

*\*Minutes submitted by Debbie Phelps 4.19.21*

*Upcoming meeting dates:*

Date	Note Taker
Thursday, May 6 <sup>th</sup> 2:00-3:30	Sarah Huisman

**Upcoming Topics for future meetings:**

1. Unsolicited letters
2. Criteria for promotion from assistant to associate and from associate to full.
3. Criteria for Post Tenure Review