

Rank and Tenure Meeting Agenda

Friday, January 29th 1:00-2:30

In attendance: Sarah Huisman, Mary Abkemeier, Stephenie Paine-Saunders, Deborah Phelps, Peggy Ridlen, Mark Douglas, Adam Weyhaupt

Item	Details	Notes
Welcome		Committee welcomed Dr. Phelps to the committee for spring 21. She replaces Dr. Jenna Voss.
Approval of the Meeting Minutes	Approve Meeting Minutes from 12/11/2020	Meeting minutes approved with no changes
Spring Updates		4 faculty will submit for focused review: Ruth Adikorley, Jamie Daugherty, Amanda Eaton, Daffney Felton. The dossiers must be reviewed by 3/22/2021. See below for note takers for the spring 21 meetings. The meeting on Feb 26 is cancelled.
Policy Manual IV Changes	Review	The suggested changes seem to fall into two categories: <ol style="list-style-type: none"> 1. Those in which Associate Dean is either added to the manual in a designated place or a place where the Associate Dean replaces the Department chair. 2. Those that relate to other policies. At this point in time members of the committee on Rank and Tenure are not sure if some of these changes should come from FAC or R and T. Sarah will prepare motions for those in category 1 and send them to FAC for inclusion in the next FGA agenda. Due to the volume of motions Sarah will send a motion for each section of the manual where changes will be made. Changes to subsections will fall under the overall umbrella of the section.
Expedited Review	Discussion	After a lengthy discussion it was decided that the committee on Rank and Tenure did not have the ability to grant the request of the petitioner to apply for full professor in fall 2022. Sarah will send a letter to the petitioner (and ask for committee members input before she sends it). The letter will indicate that the petitioner may meet with Dr. Weyhaupt should he/she choose to do so.
Meeting Adjourned	Final questions/comments	

Additional topic(s): Stephenie Paine-Saunders will be chair of Rank and Tenure next year.

Upcoming meeting dates:

Date	Note Taker
Friday, January 29 th 1:00-2:30	Mary Abkemeier
Friday, February 26 th 1:00-2:30	Cancelled
Thursday, March 4 th 2:00-3:30	Stephenie
Friday, March 19 th 12:30-2:00	Peggy
Friday, April 16 th 12:30-2:00	Debbie
Thursday, May 6 th 2:00-3:30	Sarah

Upcoming Topics for discussion:

1. Unsolicited letters
2. criteria for Post Tenure Review
3. Criteria for promotion from assistant to associate and from associate to full.

Some suggested our work on #3 be based on the criteria stated in #2. Mary suggested that we first take a very close look at #2 to be sure it is as clear and transparent as it can be before we try to imitate it for #3.

Note taker: Mary Abkemeier