

**FGA Committee Year-End Report
Academic Year 2020-2021**

Please return this form to the Office of Academic Affairs by June 1st and post in the committee's folder on the FGA Canvas site.

Committee Rank and Tenure

Chairperson Sarah Huisman

Number of meetings held: 11

List members of the committee and number of meetings attended.

Fall 2020: Mary Abkemeier (10 meetings attended), Sarah Huisman (11 meetings attended), Peggy Ridlen (11 meetings attended), Stephenie Paine-Saunders (11 meetings attended), Mark Douglas (9 meetings attended), *Jenna Voss, (6 meetings attended) (Adam Weyhaupt)

Spring 2021: Sarah Huisman, Mary Abkemeier, Stephenie Paine-Saunders, Deborah Phelps (6 meetings attended), Peggy Ridlen, Mark Douglas, (Adam Weyhaupt)

**Note: Jenna Voss stepped down from Rank and Tenure in December 2020 as she served as the Associate Dean. There was a perceived conflict of conducting faculty evaluations and serving on R&T. Deborah Phelps fulfilled the position for the 1 semester that reminder on Jenna's term.*

List motions considered and indicate action taken. (passed, failed, tabled, etc.)

Motion	Action	Date
Sabbatical Application: Include abstract in the application (will now go to FGA in 2021)	Passed	5/6/2021

Summarize other activities of the committee:

1. Review and suggestions made to VPAA on sabbaticals, tenure, advancement, post-tenure, and focused review.
2. Hosted a faculty presentation on R&T issues: 12.4.20 (via Zoom).
3. Review of policy manual regarding unsolicited letters.
4. Review of policy manual regarding Associate Dean (AD) position (this topic was tabled after motions were drafted).
5. Development of Canvas shells for R&T dossiers.
6. Fielded various faculty questions regarding R&T topics.

List future agenda items left for completion

1. Review of policy manual regarding unsolicited letters.
2. Refinement of Canvas shells for R&T dossiers.
3. Policy manual review of advancement from associate to full professor.